This Form is FREE and NOT FOR SALE
(this Form can be copied)

SRC
Statutory Right of Occupancy Couples
Version 2.6

EDO STATE GEOGRAPHIC INFORMATION SERVICE

FOR OFFICIAL USE ONLY
Payment Detail Stamp
Processing Fee Amount
Bank Teller Number
Receipt Number
Signature Accountant

APPLICATION FOR STATUTORY RIGHT-OF-OCCUPANCY

Application Form for Private Couples

FOR OFFICIAL USE ONLY (INFO DESK): ☐ Private | EDL | File Number

1. Application Date: Day / Month / Year

(Please complete this form. Fill in **CAPITAL LETTERS** and tick the appropriate items. Read Instructions at the back page and refer to full Application Guidelines.)

Husband

2. Title: First: First Name Middle: Middle Name Surname: Family Name

3. Date of Birth: Day / Month / Year 4. Occupation: 5. No. of Children:

6. State of Origin: 7. Local Gov.: 8. Nationality:

9. Religion: ☐ Christianity ☐ Islam ☐ None ☐ Other specify:

10. Education: ☐ Primary ☐ Secondary ☐ Tertiary ☐ Other specify:

11. Phone: Phone: 12. TIN: Tax Identification Number

13. Email: 14. ID Number: Passport, National ID, Drivers License, Voters Card

Please attach 1 Passport Picture for your C-of-O here carefully at the Edge of the Photo. Don't pin the Face!

Husband Picture

Wife

15. Title: First: First Name Middle: Middle Name Surname: Family Name

16. Date of Birth: Day / Month / Year 17. Occupation: 18. No. of Children:

19. State of Origin: 20. Local Gov.: 21. Nationality:

23. Religion: ☐ Christianity ☐ Islam ☐ None ☐ Other Specify:

24. Education: ☐ Primary ☐ Secondary ☐ Tertiary ☐ Other Specify:

25. Phone: Phone: 26. TIN: Tax Identification Number

27. Email: 28. ID Number: Passport, National ID, Drivers License, Voters Card

Please attach 1 Passport Picture for your C-of-O here carefully at the Edge of the Photo. Don't pin the Face!

Wife Picture

Applicants' Address

29. House No: (7) 30. Street Name: (Sapele Road) 31. Quarter:

32. Village/Community: 33. City/Town: (Benin City) 34. L.G.A :

35. State: (Edo) 36. Country: (Nigeria) 37. P.O. /P.M.B.: (1111) 38. C/O:

39. Additional Address Information: (Ugbor Barracks)

40. Delivered in Person? ☐ Yes ☐ No If "No" give name and phone of Representative. Phone:

First: First Name Middle: Middle Name Surname: Family Name

41. Identification: ☐ Int. Passport ☐ National ID Card ☐ Driver's Lic. ☐ Voters Card ☐ Tax Identification Card Number:

42. Parcel Delineation: ☐ the Parcel is delineated by: ☐ Survey Plan ☐ Survey Data / Coordinates ☐ Site-Plan ☐ TDP

☐ the Parcel is NOT delineated and a Property Identification is needed for my TDP
(Obtain a Property Identification Form)

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your application!

43. Is the Applicant the original Land Owner? ☐ Yes ☐ No If "No" how did you acquire the Plot and who is the former Owner?

☐ Sales Agreement ☐ Deed of Conveyance/Assignment/Transfer ☐ Allocation Letter ☐ Customary Grant

☐ Deed of Gift ☐ Inheritance ☐ Letter of Administration ☐ Other: _____

Name of former Owner: _____ Date of Transaction: Day / Month / Year

44. Plot Size: _____ 45. Plot Number: (if applicable) 46. Street Name: _____ 47. Quarter: _____

48. Village/Community: _____ 49. City/Town: _____ 50. L.G.A.: _____

51. Additional Address Information: _____

52. Purpose for which the Land is used / required:
(for appropriate description see below 52a) _____

53. Value of Improvement: _____ 54. Lease Term required: _____ 55. Plot Condition: ☐ Developed ☐ Undeveloped

56. Write your comment: _____

Declaration:
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge and may be published in the media.

☐ We have read and we acknowledge the above declaration

Husband Signature: _____ Wife Signature: _____

Representative Signature (see Item 40): _____ ID Number: Passport, National ID, Drivers License, Voters Card

52 a. Specify the Landuse or the Purpose Clause and copy the description to item 49 on the front page :

○ **RESIDENTIAL**
- ☐ Private Residential
- ☐ Staff Quarter / Life Camp

○ **MIXED USE**
- ☐ Multi-Purpose (Mostly Commercial)
- ☐ Comprehensive Development (Mostly Residential)
- ☐ Special Development

○ **AGRICULTURAL**
- ☐ Farming
- ☐ Horticulture

○ **COMMERCIAL**
- ☐ Commercial Housing Estate
- ☐ Hotel
- ☐ Hostel
- ☐ Motel
- ☐ Guest House (Hospitality)
- ☐ Restaurant / Fast Food
- ☐ Neighbourhood Centre
- ☐ Shopping Mall / Plaza
- ☐ Small Shops / Corner Shops
- ☐ District Market
- ☐ Supermarket
- ☐ Shopping Complex
- ☐ Office
- ☐ Banking /Insurance /Services
- ☐ Warehouse
- ☐ Bakery / Café
- ☐ Plant Nursery
- ☐ Workshop
- ☐ Petrol Filling Station
- ☐ Gas Refilling Station
- ☐ Fuel Depot
- ☐ Garage / Carwash
- ☐ Internet Café
- ☐ Cinema / Theatre
- ☐ Sports Facility

○ **PUBLIC INSTITUTION**
- ☐ Nursery School
- ☐ Day Care
- ☐ Nursery & Primary School
- ☐ Primary School
- ☐ Secondary School
- ☐ University
- ☐ Research Institute
- ☐ Educational Institution
- ☐ Training / Vocation Cent. / College
- ☐ Clinic
- ☐ Hospital
- ☐ Veterinary Clinic
- ☐ Dental Clinic
- ☐ Laboratory
- ☐ Church
- ☐ Mosque
- ☐ Place Of Worship
- ☐ Fire Service
- ☐ Court / Jurisdiction
- ☐ Library
- ☐ Community Centre
- ☐ Government Office

○ **INDUSTRIAL**
- ☐ Quarry
- ☐ Borrow Pit
- ☐ Mining / Minerals
- ☐ General Manufacturing
- ☐ Metal or Wood Factory
- ☐ Paper, Chemicals, Textil
- ☐ Stones, Sediment, Ceramics
- ☐ Water Packaging, Bottling
- ☐ Agro-Allied

○ **PUBLIC UTILITY UNIT**
- ☐ Post Office
- ☐ Power Station/ Subst./ Transformer
- ☐ TV Or Radiostation
- ☐ Water Treatment Plant
- ☐ Dump Site

○ **TRANSPORTATION**
- ☐ Bus Depot
- ☐ Motor Park
- ☐ Lorry / Trailer Park

○ **OPEN SPACE / GREEN AREA**
- ☐ Play Ground / Picnic Area
- ☐ Recreation and Holiday Resort
- ☐ Amusement Park
- ☐ Game Reserve / Zoo
- ☐ Sports Area
- ☐ Golf Course
- ☐ Equestrian Centre
- ☐ Country Club / Health Farm
- ☐ Neighbourhood Park
- ☐ Recreational Centre
- ☐ Entertainment Complex
- ☐ Cemetery
- ☐ National Memorial Park
- ☐ Local Park
- ☐ District Park
- ☐ Prayer Site

Documents to submit for Application of R-of-O	PRIVATE
One Passport sized Photograph for each	Required
Copy of National ID Card **or** Int. Passport **or** Driving License **or** Voters Card	Required
Evidence of Tax Payment **or** Current Tax Clearance Certificate	Required
Survey Map **or** TDP **or** Coordinates **or** Site Plan	Required
Sales Agreement **or** Deed of Conveyance / Assignment / Transfer **or** Allocation Letter **or** Customary Grant **or** Deed of Gift **or** Inheritance Document **or** Letter of Administration	Required
Site Inspection Report	*Optional*
Utility Bill	Required
Court Affidavit (for lost or stolen documents)	Required

PAYMENT
The Amount includes the Processing Fee for Application, and the Preparation Fee for the Offer of the Right of Occupancy.

The Payment is not refundable and must be paid at **ACCESS BANK** , Account Number **0777515446**.

The Bank Teller must be submitted together with the completed filled Application Form.

APPROVED IDENTIFICATION
National ID Card; International Passport; Drivers Licence; Voter Registration Card.

EDOGIS Helpline: 0813 614 9787 or 0815 661 1097
Email: info@edogis.org
Web: www.edogis.org

Completed forms, evidence of payment and documents should be returned to: EDOGIS Office at 102 Sapele road, Benin City, Edo State, Nigeria.

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