



**APPLICATION FOR SUBSEQUENT TRANSACTION**  
*Application Form for Private and Organisation Title Holder*

Type of Consent:  Assignment / Transfer  Sublease  Sell

**To apply for Consent to Transfer under R-of-O File Number:**

1. Application Date: Day / Month / Year      2. Application for:  Private  Organisation  Agent  
3. Title: First: Middle: Surname:      4. Phone: \_\_\_\_\_

**Details of the Grantor/Grantee, Details of the Transfer and Details of the Property**

5. Name of Grantor/Assignor: Title / Firstname / Middlename / Lastname or Name of Organisation, Company, School, Church e.g. \_\_\_\_\_  
6. Gender:  Male  Female      7. Date of Birth: Day / Month / Year      8. Registration Number (RC): \_\_\_\_\_ if applicable  
(for private) (for private) (for organisation)  
9. Nationality: \_\_\_\_\_      10. State of Origin: \_\_\_\_\_      11. Local Gov.: \_\_\_\_\_  
(for private) (for private)  
12. House No: \_\_\_\_\_ Street Name: \_\_\_\_\_ Quarter: \_\_\_\_\_ Village/Community: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Local Gov.: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

Additional Address Information: \_\_\_\_\_

13. TIN: Tax Identification Number      14. Phone: \_\_\_\_\_      15. Email: \_\_\_\_\_  
16. Name of Grantee/Assignee: Title / Firstname / Middlename / Lastname or Name of Organisation, Company, School, Church e.g. \_\_\_\_\_

**It is required to fill and attach the UCI / UCO for the Grantor/Grantee to this Form and submit them together!**

17. Period of Tenure in Years: \_\_\_\_\_      18. Amount of Consideration of the Transfer: \_\_\_\_\_  
19. Property Local Gov.: \_\_\_\_\_      20. District: \_\_\_\_\_      21. Town: \_\_\_\_\_  
22. Property Location and / or Plot Number: \_\_\_\_\_  
23. Purpose for which the Land is used: \_\_\_\_\_      24. Value of Improvement: \_\_\_\_\_  
25. Demarcation of Plot:  The Plot is surveyed (Survey Data submitted)  The Plot is NOT surveyed and I need a Property Identification for my TDP  
(if your Plot is not surveyed please fill an Property Identification Form PIT)

**Declaration:**  
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge and may be published in the media.

26. Applicant Signature: \_\_\_\_\_

**PAYMENT**

The Processing and Site Inspection Fee is **N50,000**. The Payment is not refundable and must be paid at **ACCESS BANK**, Account Number: **0777515446**.  
The amount of the Consent to Transfer is **1.5% of the Value of Property**.  
The Bank Teller must be submitted together with the completed filled Application Form.

**APPROVED IDENTIFICATION**

National ID Card; International Passport; Drivers License; Voter Registration Card.

**Short Application Guidelines and Key steps in the processing of an application for Consent to Assign (CON)**

1. An R-of-O Title Holder who wants to apply for Consent to Assign must apply with this CON form.
2. The Applicant (the Assignor) must also complete a UCI/UCO form with the details of the Assignee.
3. Payment for the Processing Fee must be made into the Lands Revenue Account, Edo State Government (see details above).
4. The Bank Teller needs to be submitted with the completed application forms (CON and UCI/UCO) and the required documents (see details above).
5. The key steps in the Replacement process are described on the RPL application form - please refer to this form.

*(for more Information get the full Application Guidelines from EDOGIS Customer Service or [www.edogis.org](http://www.edogis.org))*

**EDOGIS Helpline: 0813 614 9787 or 0815 661 1097**  
**Email: [info@edogis.org](mailto:info@edogis.org); Web: [www.edogis.org](http://www.edogis.org)**

Completed forms, evidence of payment and documents should be returned to:  
EDOGIS Office at 102 Sapele Road, Benin City, Edo State, Nigeria.